

Role title	Chair of UK Dermatology Clinical Trials Network (UK DCTN)	Location	UK based only (any UK location, largely remote working)
Tenure	3 years (renewable for further 3 year increments by competitive reappointment)	Time commitment (with stipend)	0.5PA/week (clinical) 0.05FTE (non-clinical)

The UK Dermatology Clinical Trials Network (UK DCTN) was formed in 2002 with the aim of developing high quality, independent, multi-centre clinical trials for the treatment or prevention of skin disease to provide better evidence for the treatment of dermatology patients within the NHS. The UK DCTN supports the development of research ideas into fully funded studies via a collaborative network of over 1,000 dermatologists, dermatology nurses, health services researchers and patients. These studies address questions that industry are unlikely to evaluate, such as trials of low-cost, existing treatments and rare diseases. The UK DCTN is a registered charity (no. 1115745) and for further information please see our website www.ukdctn.org

The purpose of the role is to provide leadership, clinical trial expertise and strategic direction for the UK Dermatology Clinical Trials Network (UK DCTN). The chair is responsible for chairing the UK DCTN Steering Committee and for contributing to related activities including supportive peer review of applications submitted for consideration by the Network; high-level advice to study teams across the UK in support of funding applications; contribution to UK DCTN research capacity building initiatives: ensuring the UK DCTN remains relevant to the needs of people affected by skin disorders and the professional dermatology community; maintaining a commitment to multi-disciplinary working and patient and public involvement and engagement in our research.

The role is open to dermatologists or non-clinical research methodologists based anywhere within the UK. You will be supported in this role by a small and experienced team at the UK DCTN Co-ordinating Centre, which is based within the Centre of Evidence Based Dermatology (CEBD) at the University of Nottingham. Most work is undertaken remotely, with 2-3 meetings face to face per year (usually at the BAD offices in London and at the BAD Annual meeting).

The time commitment for the role is estimated at 0.5PA sessions per week (equivalent to 0.05FTE for non-clinical applicants). There is an associated stipend for the successful candidate(s) which the UK DCTN anticipates would be paid as backfill to the successful candidate's substantive employer(s) (this is based on the NHS consultant salary without CEA/NCIA awards and an equivalent level role for non-clinicians). We will work with you and your substantive employer to move this forward in the best way for you with regards to your job plan. Expenses will also be covered (travel and subsistence) for attendance at face-to-face UK DCTN meetings. For clinical staff, undertaking a role such as this may be useful in working towards achieving a national clinical impact award.

The role is to commence October 2024 for a period of 3 years, with the successful applicant undertaking a Chair-Elect role from October 2023 for a 12-month period to allow them to shadow current UK DCTN Chair Prof Hywel Williams (stipend will also be provided for the Chair-Elect period).

Please note that we strive to be a diverse organisation and welcome applications from all. Applications on a Co-Chair (job share) basis with a split between research and education activities or academic and clinical activities will be considered (with remuneration adjusted accordingly per individual). If you are interested in taking on the role on this understanding, please identify someone to undertake the role with you and submit a joint application. We are also interested in hearing expressions of interest from individuals who may be at an earlier stage of their career and interested in taking on a deputy chair role which will be further explored when the new chair is in post (we are ideally seeking two deputies to help with future succession planning).

Main responsibilities

1	<p>Steering Committee Chair Activities include:</p> <ul style="list-style-type: none"> - Chairing UK DCTN Steering Committee meetings (3 per year year – 1 remote and 2 face to face) - Working with UK DCTN Co-ordinating Centre staff to ensure effective meeting organisation
2	<p>Trial Development Support Activities include:</p> <ul style="list-style-type: none"> - Undertaking peer review of submissions to the UK DCTN and providing constructive feedback to study teams - Working with study teams across the UK (who have trials in the UK DCTN development pipeline) to provide high-level input and advice into funding applications
3	<p>Strategic Leadership and Management Activities include:</p> <ul style="list-style-type: none"> - Working the UK DCTN Steering and Executive Committees, Trial Generation and Prioritisation Panel and the Co-ordinating Centre team (3 staff) to ensure effective delivery of UK DCTN aims and objectives - Developing and maintaining relationships with relevant stakeholders such as the British Association of Dermatologists - Representing the UK DCTN at ad-hoc meetings with stakeholders - Working with the Independent Chair of the UK DCTN Executive Committee to ensure the UK DCTN is working in accordance with Charity Commission regulations and that workstreams accord with the needs of the Dermatology community as a whole - Working with UK DCTN Co-ordinating staff to secure continued infrastructure support for the network - Horizon scanning to ensure the UK DCTN remains fit for purpose and meets the needs of the dermatology patients and the dermatology community - Working with UK DCTN Co-ordinating staff on relevant communications activities such as annual reports and websites
4	<p>Research Capacity Building Activities include:</p> <ul style="list-style-type: none"> - Reviewing applications for UK DCTN Fellowship Awards along with a panel of others - Undertaking a series of critical appraisal sessions with UK DCTN Fellows - Contributing to training days for UK DCTN Trainee Groups - Developing research capacity initiatives with the UK DCTN Co-ordinating Centre Team - Being the UK DCTN education representative for the British College of Dermatology - Supporting the planning and delivery of the Annual Evidence Based Update meeting (organised and delivered in collaboration with the Centre for Evidence Based Dermatology, University of Nottingham)
5	<p>Any other activities commensurate with the role</p>

Person specification

	Essential	Desirable
Skills and values	<ul style="list-style-type: none"> ▪ Demonstrable clinical trial research skills at a level commensurate with the role ▪ Ability to provide high level leadership with strategic vision ▪ Excellent communication skills with ability to communicate effectively with a range of stakeholders ▪ A strong team-player ▪ Positive approach to research collaboration, patient and public involvement and diversity ▪ Research interests and values aligned with UK DCTN 	
Knowledge and experience	<ul style="list-style-type: none"> ▪ For clinical applicants at least 5 years UK clinical dermatology experience ▪ For non-clinical applicants at least 5 years relevant experience in clinical trials research ▪ Committee Chair experience ▪ Experience, knowledge and understanding of clinical trials research methodology ▪ Experience of peer-reviewing funding applications and/or publications ▪ Experience in teaching critical appraisal skill ▪ Experience in managing, leading and motivating teams 	<ul style="list-style-type: none"> ▪ Experience of being a Chief Investigator for a UK DCTN portfolio study/other clinical trial ▪ Previous UK DCTN Committee membership experience ▪ Experience of being an active member of a site team recruiting into at least one UK DCTN portfolio study ▪ Experience of being a principal Investigator for at least one UK DCTN portfolio study ▪ Experience in health technology assessment or work that underpins such assessment ▪ Experience in developing and devising new research programmes, models, techniques and methods ▪ Evidence of innovative approaches to research ▪ Experience on a research funding panel
Qualifications, certification and training (relevant to role)	<ul style="list-style-type: none"> ▪ For clinical applicants - Entry on GMC Specialist Register; eligible for entry on Register or within six months of receipt of Certificate of Completion of Training (CCT). MRCP (UK) or equivalent ▪ For non-clinical applicants PhD in a relevant area OR evidence of equivalent experience 	<ul style="list-style-type: none"> ▪ Further training in evidence-based medicine and critical appraisal ▪ For clinical applicants - PhD or MD in a relevant area

How to apply: Please send a summary of why you would make an excellent candidate for the role (no more than 2 pages) along with a short 2-page CV and details of 2 referees to carron.layfield@nottingham.ac.uk. **The closing date for applications is Monday 19th June.** Short-listed candidates will be interviewed (online via MS Teams) on Tuesday 4th July (afternoon) so all applicants should ensure they are available on this date.

If applying on a job share basis with a split between research and education activities, please ensure you identify a co-applicant and submit a joint application. Both applicants will need to provide documentation as outlined above.

If you are interested in submitting an expression of interest in a future deputy chair role please get in touch with an informal query as outlined below.

Further information and informal queries – please contact UK DCTN Network Manager on carron.layfield@nottingham.ac.uk or get in touch with interim UK DCTN Chair Prof Nick Levell on nick.levell@nnuh.nhs.uk to arrange an informal chat about the role.